

A mini guide to school admissions in Croydon

 www.croydon.gov.uk/admissions



2015

Starting primary or secondary school is a big event in your child's life. The months leading up to this are an important time for you to find out about the schools in your area and apply for places.

This mini guide to school admissions provides details of where you can find the Croydon prospectus when applying for a school place for your child for **September 2015** and summarises the process.

GETTING READY

Croydon has a wide range of schools that are rated as good and outstanding by Ofsted (above the London and national averages).

The council runs the biggest school building expansion programme in the UK. By September 2015 there will be up to 5,580 places in reception classes in our primary schools; up to 4,192 places in year 7 at Croydon secondary schools; one new secondary school opening in north Croydon in September 2014, and another new secondary school due to open in September 2015. Croydon also has a number of primary and secondary special schools, as well as enhanced learning provision on mainstream primary and secondary school sites.

The council coordinates school admission applications for all Croydon residents. This system gives you an opportunity to express your school preferences when choosing a school for your child. If a school has more applications than places, decisions are taken according to the school's admissions policy, which can be viewed on the council's website **www.croydon.gov.uk/admissions**

If your child has special educational needs, you should follow the normal process when applying for a primary school place. Croydon's special educational needs (SEN) service will deal with any application necessary for a place in a special school or enhanced learning provision. However, if your child is transferring to secondary school and has a Statement of Special Educational Need or an Education, Health and Care Plan, Croydon's SEN service will deal with the admissions process for your child. Parents should refer to the council website, where the process for children being given a place in special educational provision is set out in more detail.

If you would like further information on schools admissions arrangements, a detailed prospectus is available online at **www.croydon.gov.uk/admissions** to help you to make an informed decision about the right school for your child.

We strongly recommend that you find out more about schools and go to parent and school open evenings before applying.



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CUT OUT AND KEEP

Complete your application, apply online and in time!

Please pay attention to the information below, especially the closing dates for applications.

The prospectus will be available online from **August 2014**. Download the free e-edition of the prospectus at **www.croydon.gov.uk/admissions**

Online applications can be made from **1 September 2014**
www.croydon.gov.uk/admissions

Starting primary school:

Applications for Croydon's primary schools must be made by **15 January 2015**. You must apply even if you do not want your child to start school at the beginning of the autumn term 2015. Please note the legally required start date for a child to attend a school is the beginning of the school term after their fifth birthday.

Starting secondary school:

Applications for Croydon's secondary schools must be made by **31 October 2014**. For information on secondary schools' open evenings, please visit **www.croydon.gov.uk/admissions**

In-year school admissions:

If you are applying for places in a year group other than the normal intake year to primary or secondary school, you will need to fill out an online in-year application form **www.croydon.gov.uk/inyear-admissions**

CUT OUT AND KEEP

More information

Further information on admissions, and a list of frequently asked questions, can be found at www.croydon.gov.uk/admissions

Admissions team

Email: school.admissions@croydon.gov.uk

Tel: 020 8726 6400



/ilovecroydon



@yourcroydon

*Printed copies of the prospectus will be made available in exceptional circumstances, please contact the admissions team to discuss.

CUT OUT AND KEEP

FAQs

Where can I find a copy of the admissions prospectus?

The admissions prospectus will be available online*. The digital edition is easy to use, portable and gives full details of admissions for schools in Croydon. www.croydon.gov.uk/admissions

Where can I find details of schools in Croydon?

www.croydon.gov.uk/admissions

How do I apply for a school place?

Once you have read the prospectus and decided which schools you may be interested in, you can make your application online, setting out your preferences, in the usual way from 1 September 2014. Visit www.croydon.gov.uk/admissions for details of how to apply.

I don't have access to a PC or the internet

The new prospectus can be viewed online via a smartphone, tablet, laptop or PC. You can download a copy to view offline or print selected pages for reading later.

Free internet access is available for customers in Croydon libraries. Alternatively, you can visit Access Croydon to use one of the PCs there.

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